



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



Republic of the Philippines

BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO

Ministry of Finance, and Budget and Management

Bangsamoro Government Center, Rosary Height VII, Cotabato City

BANGSAMORO BUDGET CIRCULAR

No. **024006**

10 Ramadhan 1445

20 March 2024

TO : **All Heads of Ministries, Parliament, and Offices of the Bangsamoro Government, Accountant, Budget Officers; and All Others Concerned**

SUBJECT : **GUIDELINES ON THE GRANT OF ONE-TIME ASSISTANCE FOR BANGSAMORO ECONOMIC (ABE) RELIEF FOR INFLATION FOR FISCAL YEAR (FY) 2024**

1.0 PURPOSE

This Circular is issued to prescribe the guidelines on the grant and the funding of the One-time Assistance for Bangsamoro Economic (ABE) Relief for Inflation for FY 2024 to all personnel in the Bangsamoro Government of whatever status including persons engaged through Contract of Service and Job Orders pursuant to Administrative Order No. 001 S. 2024 issued by the Chief Minister.

2.0 COVERAGE

This Circular covers all qualified officials and employees of the Bangsamoro Government, as well as all workers whose services are engaged through Contract of Service (COS) and Job Order (JO) by the Ministries, Offices, and Agencies of the Bangsamoro Government, with compensation sourced from the General Appropriations Act of the Bangsamoro (GAAB).

3.0 EXCLUSIONS

Personnel falling under the following cases/circumstances are not entitled to ABE Relief for Inflation FY 2024:

- a. Those who are absent without leave (AWOL); and
- b. Those who have been hired not as part of the organic manpower of the Ministry/Office/Agency (M/O/A) but as consultants or experts to perform specific activities or services with expected output, as well as student laborers and apprentices.

Workers hired through institutional COS who are assigned in government agencies are excluded from the grant of the one-time ABE Relief for Inflation.

The contractor or service provider shall be responsible for providing the institutional COS workers with compensation and benefits compliant with existing labor law, including the necessary social security and other benefits mandated by law.

4.0 CONDITIONS AND GUIDELINES ON THE GRANT OF THE ONE-TIME ASSISTANCE FOR BANGSAMORO ECONOMIC (ABE) RELIEF FOR INFLATION

The grant of the ABE Relief for Inflation shall be subject to the following conditions and guidelines:

4.1 All qualified officials and employees may be granted a one-time ABE Relief for Inflation of an amount not exceeding Fifteen Thousand Pesos (P15,000) each.

4.1.1 All qualified officials and employees refer to the following:

- a. Officials and personnel who are occupying regular, temporary, coterminous, casual or contractual; and
- b. Personnel whose services are engaged through Contract of Service (COS) and Job Order (JO), subject to Commission on Audit (COA) and Department of Budget and Management (DBM) Joint Circular (JC) No. 2 (s.2020) or the "Updated Rules and Regulations Governing COS and JO Workers in the Government", as amended by COA-DBM Joint Circular No. 2, s. 2022 dated 10 November 2022.

4.1.2 All qualified employees are still in service with the BARMM **as of March 5, 2024.**

- 4.1.3 For purposes of this Circular, actual service shall refer to services rendered on-site, i.e., the COS and JO workers physically report for work at their designated stations.
- 4.2 The ABE Relief for Inflation of an employee who transferred from one M/O/A to another shall be granted by the new M/O/A.
- 4.3 The ABE Relief for Inflation of an employee on detail to another M/O/A shall be granted by the parent M/O/A.

5.0 FUND SOURCE

- 5.1 The payment of the ABE Relief for Inflation FY 2024 shall be sourced from the General Appropriations Act of the Bangsamoro as follows:

- 5.1.1 For officials and employees occupying Permanent , Temporary, Co-terminous, Casual or Contractual positions:

- a. Fifteen thousand pesos (P15,000.00) shall be sourced from the available FY 2024 Personnel Services (PS) appropriations (whether released or unreleased) of the M/O/A. In case of deficiency, the amount may be charged against the Miscellaneous Personnel and Benefits Fund subject to the submission of a Special Budget Request (SBR), and supporting documents, as prescribed under 5.2, to the Ministry of Finance, and Budget and Management (MFBM).

- 5.1.2 For Contract of Service or Job Order Personnel:

- a. the amount not exceeding Fifteen Thousand (P15,000.00) pesos shall be charged against the available Maintenance and Other Operating Expenses (MOOE) allotments of the M/O/A for the same P/A/P where the compensation of workers engaged through COS and JO are sourced, subject to the approval of the Minister or Head of Office/Agency.

- 5.2 The submission of SBR shall be accompanied by:

- 5.2.1 Budget Execution Document No. 3,

5.2.2 List of Qualified Employees following the template in Annex "A" (Regular, Temporary, Coterminous, Casual, and Contractual Personnel), and

5.2.3 Photocopy of appointment of newly-appointed personnel (if not yet submitted to MFBM).

5.3 In case of deficiency of the identified funding source, a lower but uniform amount shall be paid to all qualified employees.

6.0 REPORTORIAL REQUIREMENTS AND RELEASE

6.1 All SBRs and reportorial requirements of requests for release of funds must be submitted **on or before March 22, 2024**. Release of the ABE Relief for Inflation FY 2024 shall be made by the respective M/O/A to the qualified personnel **not later than April 10, 2024**.

7.0 RESPONSIBILITY OF HEAD OF MINISTRY/OFFICE/AGENCY

Ministers and Heads of Offices, and Agencies shall be responsible for the proper implementation of the provisions of this Circular. They shall be held liable for any payment not in accordance with the provisions hereof without prejudice to the refund by the employees concerned of any excess amount or unauthorized payments.

8.0 RESOLUTION OF CASES

Cases not covered by the provisions of this Circular shall be referred to the MFBM for resolution.

9.0 EFFECTIVITY

This Circular shall take effect immediately.

UBAIDA C. PACASEM
Minister



