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Republic of the Philippines  
BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO  
**Ministry of Finance, and Budget and Management**  
Bangsamoro Government Center, Rosary Height VII, Cotabato City

**BANGSAMORO BUDGET CIRCULAR**

No. 2022-07

3 June 2022  
4 Dhu'l Qi'dah 1443

**TO : All Heads of Ministries, BTA Parliament, and Offices of the Bangsamoro Government, Accountants, Budget Officers; and All Others Concerned**

**SUBJECT : GUIDELINES ON THE GRANT OF THE ECONOMIC RELIEF ASSISTANCE ALLOWANCE (ERAA) TO BANGSAMORO GOVERNMENT EMPLOYEES FOR FY 2022**

**1.0 BACKGROUND**

Administrative Order (AO) No. 0001, s. 2022 dated May 30, 2022 authorized the grant of the Emergency Relief Assistance Allowance (ERAA) for FY 2022 to qualified personnel of Ministries, Offices, and Agencies of the Bangsamoro Government.

**2.0 PURPOSE**

This Circular is issued to prescribe guidelines on the grant and the funding of the ERAA for FY 2022 pursuant to AO No. 0001, s. 2022.

**3.0 COVERAGE**

This Circular shall cover all personnel of the Bangsamoro Government occupying Regular, Temporary, Coterminous, Casual and Contractual positions, including Contracts of Service (COS) and Job Order (JO) Workers.

**4.0 EXCLUSIONS**

Personnel falling under the following cases/circumstances are not entitled to ERAA 2022:

- 4.1 Those who are absent without leave (AWOL); or
- 4.2 Those who have been hired not as part of the organic manpower of the Ministry/Office/Agency but as consultants or experts to perform specific activities or services with expected output, as well as student laborers and apprentices.

## 5.0 GENERAL GUIDELINES

The grant of the ERAA shall be subject to the following conditions and guidelines:

- 5.1 The personnel are occupying regular, temporary, coterminous, contractual or casual positions including contracts of services and job order.
- 5.2 All Bangsamoro Government workers who are still in service with the BARMM as of **May 15, 2022** may be granted a one-time ERAA for 2022 in the amount of Ten Thousand Pesos (Php 10,000.00) each.
- 5.3 The personnel have not been found guilty of any administrative or criminal cases by final and executory judgment in FY 2022. If the penalty imposed is only a reprimand, the personnel concerned shall be entitled to the ERAA.
- 5.4 The ERAA of an employee who transferred from one Ministry/Office to another shall be granted by the new Ministry/Office.
- 5.5 The ERAA of an employee on detail to another Ministry/Office shall be granted by the parent Ministry/Office.

## 6.0 FUND SOURCE

The ERAA 2022 shall be released **not later than July 12, 2022**, and shall be sourced from the Ministry/Office budgets as follows:

- 6.1 The payment of the ERAA 2022 to regular, temporary, coterminous, casual, or contractual personnel shall be sourced:
  - 6.1.1 From the available released allotment for Personnel Services in the Ministry/Office/Agency budget; and/or
  - 6.1.2 From the unreleased appropriations for Personnel Services in the Ministry/Office/Agency budget covering the period from **January 2022 to April 2022**, subject to the submission of:
    - a. Special Budget Request (SBR),
    - b. Budget Execution Documents (BEDs 1-3),
    - c. First Quarter FY 2022 Financial Accountability Reports, and
    - d. List of Qualified Employees (Regular, Temporary, Coterminous, Casual, and Contractual positions).
- 6.2 The payment of the ERAA 2022 to COS or JO workers shall be charged against the available allotment for Maintenance and Other Operation Expenses (MOOE) in the Ministry/Office/Agency Budget subject to the rules on modification of allotment under Section 56 of the General Provisions of the FY 2022 General Appropriations Act of the Bangsamoro and other pertinent, accounting and auditing rules and regulations.

6.3 Should the identified funding source prove insufficient to cover the full amount of the ERAA, a lower but uniform amount may be granted for all qualified personnel in the Ministry/Office concerned.

6.4 No requests for MOOE for the purpose of ERAA shall be acted favorably by the MFBM.

## 7.0 RESPONSIBILITY OF MINISTERS/HEAD OF OFFICES

Ministers/Head of Offices shall be responsible for the proper implementation of the provisions of this Circular. They shall be held liable for any payment not in accordance with the provisions hereof without prejudice to the refund by the employees concerned of any excess or unauthorized payments.

## 8.0 SEPARABILITY

If any portion or provision of this Circular is declared inconsistent or invalid, other portions or provisions hereof, which are not affected thereby, shall remain in full force and effect.

## 9.0 REPEALING CLAUSE

All orders, proclamations, rules, regulations or parts thereof, which are inconsistent with any of the provisions of this Circular are hereby repealed or modified accordingly.

## 10.0 RESOLUTION OF CASES

Cases not covered by the provisions of this Circular shall be referred to the MFBM for resolution.

## 11.0 EFFECTIVITY

This Circular shall take effect immediately.

MINISTRY OF FINANCE, AND  
BUDGET AND MANAGEMENT-BARMN



**RELEASED**

UBAIDA C. PACASEM  
Minister

BY: [Signature] DATE: 6/3/2022 TIME: 2:02