



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



Republic of the Philippines  
BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO  
**Ministry of Finance, and Budget and Management**  
Bangsamoro Government Center, Rosary Height VII, Cotabato City

**BANGSAMORO BUDGET CIRCULAR**

No. 2021-13

November 24, 2021

**TO : All Heads of Ministries, BTA Parliament, and Offices of the Bangsamoro Government, Human Resource Management Officers, Accountants, Budget Officers; and All Others Concerned**

**SUBJECT : MODIFICATION OF NURSE POSITIONS**

## 1.0 BACKGROUND

- 1.1 Department Budget and Management (DBM) Budget Circular (BC) No. 2020-4 dated July 17, 2020 provided the rules and regulations on the upgrading of the entry-level of Nurse positions from Salary Grade (SG)-11 to SG-15 pursuant to Section 32 of Republic Act (RA) No. 9173 or the Philippine Nursing Act of 2002. To note, the Supreme Court of the Philippines, in *Ang Nars Partylist, et al. vs. The Executive Secretary, et. al.* (G.R. No. 215746), upheld the validity of the aforesaid Section of RA No. 9173.
- 1.2 The upgrading of the entry-level Nurse positions resulted to a modification of the remaining levels in the Nurse series of position, i.e., from seven (7) to six (6) position levels. The changes in the position attributes of the non-entry-level Nurse positions were limited to the numerical suffixes as the SG allocations were retained.
- 1.3 On August 25, 2021, the DBM issued BC No. 2021-2 to answer the direction of the Office of the President, per Memorandum of the Executive Secretary, to take necessary action to implement the upgrading of the former Nurse II position by one (1) SG, i.e., from SG-15 to SG-16, as well as the retention of the position titles of Nurse III to Nurse VII with their corresponding SGs.
- 1.4 For the Nurse Positions in the Bangsamoro Government, the MFBM in FY 2020 adopted the change in salary grade of entry-level Nurse positions from BC No. 2020-4, i.e., from SG-11 to SG-15. Hence, for the Nurses in the Bangsamoro Government, the position attributes of the Nurse II to Nurse VII positions remained the same.
- 1.5 In FY 2020, MFBM released the salary differential of the entry-level Nurse positions from January 1, 2020 to December 31, 2020 upon the submission of requests from the Ministries/Offices.

## 2.0 PURPOSE

This Circular is issued to prescribe the rules and regulations on the upgrading of the Nurse I and Nurse II positions from SG-11 to SG-15 pursuant to BC No. 2020-4 dated July 17, 2020 and SG-15 to SG-16 as per OP Directive dated June 1, 2021, respectively, as well as to highlight the administrative procedures in view of the consequential modification in the position attributes of the Nurse items.

## 3.0 COVERAGE

This Circular covers all Nurse positions, whether regular, casual, or contractual in nature, full-time or part-time, now existing or hereafter created in the Bangsamoro Government.

## 4.0 EXCLUSIONS

Excluded from the coverage of this Circular are those Nurses hired without employee-employer relationships and funded from non-Personnel Services appropriations/budgets.

## 5.0 MODIFICATION IN THE POSITION ATTRIBUTES OF NURSE POSITIONS

5.1 The position attributes of the following classes of Nurse positions are hereby modified effective **June 1, 2021**:

Prior to BC No. 2020-4		BC No. 2020-4 January 1, 2020		Per OP Directive dated June 1, 2021	
Position Title	SG	Position Title	SG	Position Title	SG
Nurse I	11	Nurse I	15	Nurse I	15
Nurse II	15	Nurse I	15	Nurse II	16
Nurse III	17	Nurse II	17	Nurse III	17
Nurse IV	19	Nurse III	19	Nurse IV	19
Nurse V	20	Nurse IV	20	Nurse V	20
Nurse VI	22	Nurse V	22	Nurse VI	22
Nurse VII	24	Nurse VI	24	Nurse VII	24

## 6.0 UPGRADING OF THE NURSE I AND NURSE II POSITIONS

6.1 Pursuant to BC No. 2020-4, the SG allocation of the Nurse I position is hereby upgraded by four (4) SGs **effective not earlier than January 1, 2020**, as follows:

Position Title	Salary Grade	
	From	To
Nurse I	11	15

Those Ministries/Offices with filled Nurse I positions which have not requested the salary differential in 2020, shall only request for their salary differential starting January 1, 2021.

- 6.2 As per OP Directive, the SG allocation of the Nurse II position is hereby upgraded by one (1) SG **effective not earlier than June 1, 2021**, as follows:

Position Title	Salary Grade	
	From	To
Nurse II	15	16

## 7.0 RULES FOR ADJUSTING SALARIES

- 7.1 The salaries of the incumbents of Nurse I and Nurse II positions shall be adjusted at the same salary steps as those of the previous SG allocation of their positions.
- 7.2 The new salary rates shall be in accordance with the Second Tranche Monthly Salary Schedule for Civilian Personnel under the National Budget Circular No. 584 dated January 6, 2021.
- 7.3 The MFBM shall adjust the position attributes of existing Nurse I and Nurse II positions in the Ministry/Office's respective Personnel Services Itemization and Plantilla of Personnel (PSIPOP) as a result of the upgrading of their respective SGs.

## 8.0 ADMINISTRATIVE PROCEDURES

- 8.1 The Human Resource Management Officer/Administrative Officer shall prepare the Notices of Position Allocations and Salary Adjustment (NPASA) of the affected incumbents, following the format attached as Annex "A" and Annex "B". The Minister/Head of Agency shall issue a NPASA to each employee concerned.
- 8.2 The Government Service Insurance System (GSIS) shall be furnished a copy of the NPASA if the employee is a member thereof.
- 8.3 Salary adjustments under this Circular shall be subject to review and post audit, and to appropriate re-adjustment if found not in order. The recipient employees shall refund any overpayments received.

## 9.0 FUND SOURCE

The amounts required to implement the salary upgrading shall be charged to the Ministry/Office's available released PS Allotments.

In case of PS deficiency, the Ministry/Office may submit a request to the MFBM for the release of funds chargeable against the Miscellaneous Personnel Benefits Fund under the FY 2021 General Appropriations Act of the Bangsamoro (GAAB).

**10.0 RELEASE OF FUNDS**

10.1 The salary differential of the existing Nurse I and Nurse II positions shall only be released upon the request of the Ministries/Offices to the MFBM and upon submission of the following documentary requirements:

10.1.1 **Special Budget Request (SBR)** which shall specifically state the total amount requested and the total number of Nurse I and Nurse II positions included in the request;

10.1.2 **Financial Plan (BED No. 1) and Monthly Cash Program (BED No. 3);**

10.1.3 **Computation** in support to the amount stated in the SBR; and

10.1.4 **List of Nurse I and Nurse II employees** with their corresponding item numbers, new salary grades, and salary steps.

**11.0 RESPONSIBILITY OF MINISTERS/HEAD OF OFFICES**


Ministers/Head of Offices shall be responsible for the proper implementation of the provisions of this Circular. They shall be held liable for any payment of salary adjustments not in accordance with the provisions of this Circular.

**12.0 EFFECTIVITY**

This Circular shall take effect immediately.

MINISTRY OF FINANCE, AND  
BUDGET AND MANAGEMENT-BARMM

**RELEASED**

BY:  DATE: 11/25/21 TIME: 10:15

~~AHOD BALAWAG EBRAHIM~~  
BARMM Chief Minister  
Concurrent Minister, MFBM



### Notice of Position Allocation and Salary Adjustment

Date: \_\_\_\_\_

Mr./Ms. \_\_\_\_\_  
\_\_\_\_\_

Dear Mr./Ms. \_\_\_\_\_,

Pursuant to Bangsamoro Budget Circular No. \_\_\_\_\_ dated \_\_\_\_\_, your position of Nurse I, Salary Grade (SG)-11, Unique Item No. \_\_\_\_\_ in the (Name of Ministry/Office), FY 2021 Personnel Service Itemization and Plantilla of Personnel as of January 1, 2021, has been upgraded to **Nurse I, SG-15** per Item 6.1 of said Circular. Your salary is hereby adjusted effective \_\_\_\_\_ as follows:

1. Adjusted monthly basic salary effective \_\_\_\_\_  
SG-15, Step \_\_\_\_\_ ₱ \_\_\_\_\_
2. Adjusted monthly basic salary effective \_\_\_\_\_  
SG-11, Step \_\_\_\_\_ ₱ \_\_\_\_\_
3. Monthly Salary Adjustment ₱ \_\_\_\_\_

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

\_\_\_\_\_  
Head of Ministry/Office

### Notice of Position Allocation and Salary Adjustment

Date: \_\_\_\_\_

Mr./Ms. \_\_\_\_\_  
\_\_\_\_\_

Dear Mr./Ms. \_\_\_\_\_,

Pursuant to Bangsamoro Budget Circular No. \_\_\_\_\_ dated \_\_\_\_\_, your position of Nurse II, Salary Grade (SG)-15, Unique Item No. \_\_\_\_\_ in the (Name of Ministry/Office), FY 2021 Personnel Service Itemization and Plantilla of Personnel as of June 1, 2021, has been upgraded to **Nurse II, SG-16** per Item 6.2 of said Circular. Your salary is hereby adjusted effective \_\_\_\_\_ as follows:

1. Adjusted monthly basic salary effective \_\_\_\_\_  
SG-16, Step \_\_\_\_\_ P \_\_\_\_\_
2. Adjusted monthly basic salary effective \_\_\_\_\_  
SG-15, Step \_\_\_\_\_ P \_\_\_\_\_
3. Monthly Salary Adjustment P \_\_\_\_\_

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

\_\_\_\_\_  
Head of Ministry/Office