



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



Republic of the Philippines
BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO
Ministry of Finance, and Budget and Management
Bangsamoro Government Center, Rosary Heights VII, Cotabato City

MFBM CIRCULAR LETTER NO.: 2023-01.1

TO : All MINISTRIES, OFFICES and AGENCIES
Bangsamoro Autonomous Region in Muslim Mindanao (BARMM)

SUBJECT : CONDUCT OF CONSULTATION MEETINGS ON PERSONNEL SERVICES IN PREPARATION FOR THE FY 2024 BUDGET

DATE : 8 RAMADAN 1444 AH | 30 MARCH 2023

1. The Ministry of Finance, and Budget and Management (MFBM) will conduct **Consultation Meetings on Personnel Services in preparation for the FY 2024 Budget** on **April 11 to April 27, 2023** at the MFBM-Bangsamoro Budget Office (BBO) Conference Room, Bangsamoro Government Center, BARMM.
2. The series of meetings will be an avenue for the Ministries, Offices and Agencies (MOAs) to discuss with MFBM their Personnel Services proposals and other concerns regarding the Personnel Services for FY 2024 Budget.
3. In this regard, the **Director of Administrative and Finance Services, if any, Human Resource Officers, and the Budget Officer** of each MOA are invited to attend the consultation meetings on their scheduled date and time (*See Annex A for the details*).
4. The delegates are requested to bring **at least one (1) laptop** and to present the following:
 - 4.1. Personnel Services Proposal;
 - 4.2. Justifications;
 - 4.3. Legal Basis;
 - 4.4. Functions, Duties and Responsibilities of the proposed positions;
 - 4.5. Organizational Structure including the proposed positions;
 - 4.6. List of Filled and Unfilled positions as of date;
 - 4.7. List of positions assigned in the Provincial Offices, if any; and
 - 4.8. Other related concerns
5. For further questions, the MOAs may refer to the assigned MFBM technical staff or contact us at 0917-124-6405 or budgetcompensation.mfbm@gmail.com.
6. **For information and strict compliance.**

UBAIDA C. PACASEM
Minister



MINISTRY OF FINANCE, AND
BUDGET AND MANAGEMENT - BARMM

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BY: [Signature] DATE: 4/2/2023 TIME: 7:28 PM

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Annex A

**Schedule for the Consultation Meetings on Personnel Services
in preparation for the FY 2024 Budget**

Date	Time	Ministry/Office/Agency
April 11, 2023 (Tuesday)	8:30 AM - 10:30 AM	Ministry of Agriculture, Fisheries and Agrarian Reform (MAFAR)
	10:30 AM - 11:30 AM	Bangsamoro Youth Commission (BYC)
	1:30 PM - 3:00 PM	Cooperatives and Social Enterprise Authority (CSEA)
April 12, 2023 (Wednesday)	8:30 AM - 10:30 AM	Ministry of Environment, Natural Resources and Energy (MENRE)
	10:30 AM - 11:30 AM	Bangsamoro Women Commission (BWC)
	1:30 PM - 3:30 PM	Ministry of Public Order and Safety (MPOS)
April 13, 2023 (Thursday)	8:30 AM - 10:30 AM	Ministry of Science and Technology (MOST)
	10:30 AM - 11:30 AM	Bangsamoro Human Rights Commission (BHRC)
	1:30 PM - 3:30 PM	Ministry of Indigenous Peoples' Affairs (MIPA)
April 14, 2023 (Friday)	8:30 AM - 10:00 AM	Bangsamoro Planning and Development Authority (BPDA)
	10:00 AM - 11:30 AM	Bangsamoro Attorney-General's Office (BAGO)
April 17, 2023 (Monday)	8:30 AM - 10:30 AM	Ministry of Trade, Investments and Tourism (MTIT)
	10:30 AM - 11:30 AM	Bangsamoro Economic Zone Authority (BEZA)
	1:30 PM - 3:00 PM	Bangsamoro Commission for the Preservation of Cultural Heritage (BCPCH)
April 18, 2023 (Tuesday)	8:30 AM - 10:30 AM	Ministry of Interior and Local Government (MILG)
	10:30 AM - 11:30 AM	Special Geographic Area Development Authority (SGADA)
	1:30 PM - 2:30 PM	Bangsamoro Rapid Emergency Action On Disaster Incidence (BREADI)

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April 19, 2023 (Wednesday)	8:30 AM - 10:30 AM	Ministry of Transportation and Communication (MOTC)
	10:30 AM - 11:30 AM	Bangsamoro Pilgrimage Authority (BPA)
	1:30 PM - 3:30 PM	Ministry of Human Settlements and Development (MHSD)
April 20, 2023 (Thursday)	8:30 AM - 10:30 AM	Ministry of Public Works (MPW)
	10:30 AM - 11:30 AM	Development Academy of the Bangsamoro (DAB)
	1:30 PM - 3:30 PM	Ministry of Social Services and Development (MSSD)
April 21, 2023 (Friday)	8:30 AM - 11:30 AM	Ministry of Health (MOH)
April 24, 2023 (Monday)	8:30 AM - 10:30 AM	Ministry of Labor and Employment (MOLE)
	10:30 AM - 11:30 AM	Office of the Wali
	1:30 PM - 3:00 PM	Bangsamoro Darul-Ifta' (BDI)
	3:30 PM - 5:00 PM	Bangsamoro Sports Commission (BSC)
April 25, 2023 (Tuesday)	8:30 AM - 10:00 AM	Bangsamoro Board of Investment (BBOI)
	10:00 AM - 11:30 AM	Bangsamoro Information and Communications Technology Office (BICTO)
	1:30 PM - 3:00 PM	Office for Settler Communities (OSC)
	3:30 PM - 5:00 PM	Bangsamoro Information Office (BIO)
April 26, 2023 (Wednesday)	8:30 AM - 11:00 AM	Office of the Chief Minister (OCM)
	1:30 PM - 4:00 PM	Peace, Security and Reconciliation Office (PSRO)
April 27, 2023 (Thursday)	8:30 AM - 11:30 AM	Ministry of Basic, Higher and Technical Education (MBHTE)

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