

# GUIDELINES ON THE PREPARATION AND SUBMISSION OF THE 2023 GPBs

{ Ministries and offices of the BARMM

⌘ Sec. 5, Art. XIII of RA 11054 also known as the Bangsamoro Organic Law (BOL) states that:

***‘xxx In the utilization of public funds, the Bangsamoro Government shall ensure that the needs of the Bangsamoro people, regardless of gender, are adequately addressed. For this purpose, at least five percent (5%) of the total budget appropriation of each ministry, office, and constituent local government unit of the Bangsamoro Autonomous Region shall be set aside for gender-responsive programs, in accordance with a gender and development plan. xxx’***

# LEGAL BASIS

⌘ Sec. 9 of the Bangsamoro Autonomy Act No. 8 also known as the Bangsamoro Women Commission Act of 2020 provides that the Commission shall have the following functions:

***‘1. Policy Formulation and Technical Assistance***

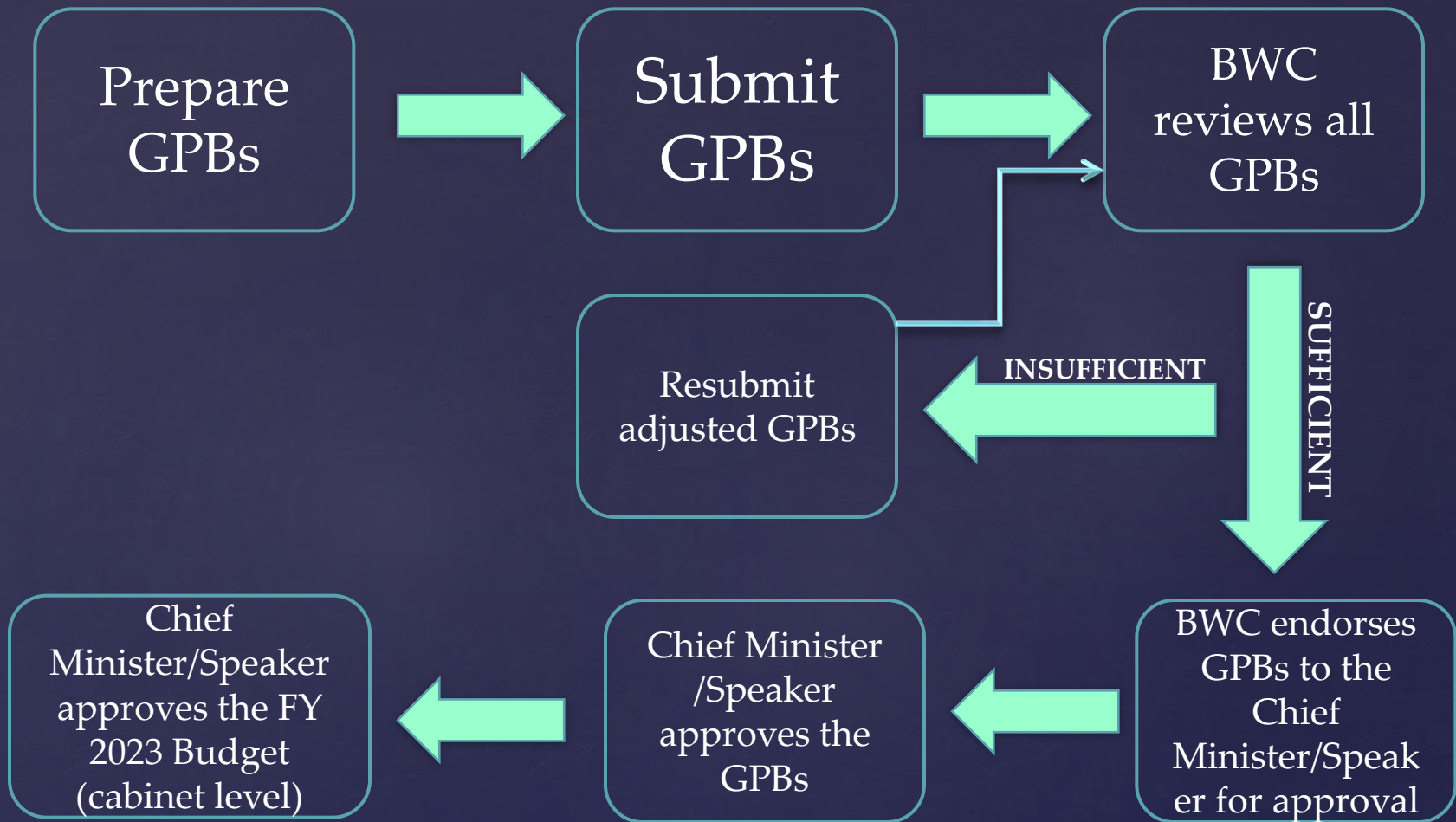
***1.1 Issue guidelines for the formulation of gender development plans of the Bangsamoro Government and of the Local Government Units within the Bangsamoro Autonomous Region; xxx’***

**LEGAL BASIS**

## ***'xxx 2. Ensure and Monitor Compliance***

***2.1 Monitor, assess and ensure compliance of Bangsamoro Government agencies with the issued guidelines and implementation of their GAD plans. For this purpose, the Commission may require all ministries, agencies and offices of the Bangsamoro Government to submit their GAD plan and budget as well as regular reports on the status of implementation and utilization thereof.***

# LEGAL BASIS



# PROCESS OF SUBMISSION

**BARMM NO LONGER REQUIRED TO  
SUBMIT GPBs TO THE PHILIPPINE  
COMMISSION ON WOMEN (PCW) FOR  
REVIEW BUT IT HAS TO SUBMIT GAD  
IMPLEMENTATION REPORT EVERY MAY  
OF EVERY YEAR**

- & PAPs included in the BWC-endorsed GPBs
- & Capacity development on GAD;
- & Activities related to the establishment and strengthening of enabling mechanisms that support the GAD efforts of agencies (e.g. GAD Focal Point System, VAW desks, among others)

**What can be charged to GAD Budget**

- ⌘ Agencies may cost the time spent by GFPS members and of agency personnel doing GAD - related work (e.g. auditors doing audit of GAD funds) and charge this to the GAD budget. Overtime work rendered in doing GAD related PAPs may be compensated through a compensatory time off (CTO), following government accounting and auditing rules and regulations;
- ⌘ Salaries of police women and men assigned to women's desks;

**What can be charged to GAD Budget**



- ⌘ Agency programs to address women's practical and strategic needs (e.g. daycare center, breastfeeding rooms, crisis or counseling rooms for abused women);
- ⌘ Consultations conducted by agencies to gather inputs for and/or to disseminate the GAD plan and budget;

**What can be charged to GAD Budget**

- ⌘ Payment of professional fees, honoraria and other services for gender experts or gender specialists engaged by agencies for GAD-related trainings and activities; and
- ⌘ IEC activities (development, printing and dissemination) that support the GAD PAPs and objectives of the agency.

**What can be charged to GAD Budget**

- ⌘ PAPs that are not in the agency's BWC endorsed GAD plan;
- ⌘ Personal services of women employees UNLESS they are working full time or part time on GAD PAPs;
- ⌘ Honoraria for agency GAD Focal Point System members or other employees working on their agency GAD-programs;

**What cannot be charged to GAD Budget**

⌘ Salaries of casual or emergency employees UNLESS they are hired to assist in GAD related PAPs;

⌘ Provision for contingency funds or "other services" of PAPs;

**What cannot be charged to GAD Budget**

⌘ Car-pooling, gas masks for traffic/  
environment enforcers, among others;

⌘ Purchase of supplies, materials,  
equipment and vehicles for the general  
use of the agency.

**What cannot be charged to GAD Budget**

- ⌘ Physical, mental and health fitness including purchase of equipment and information dissemination materials;
- ⌘ - Social, rest and recreation activities;
- ⌘ - Religious activities and implementation of cultural projects;

**May NOT be charged to the GAD budget UNLESS they are justified as clearly addressing a specific gender issue and is in line with the ministry/agency mandates:**

COVID-Interventions (Recovery efforts)

Women, Peace and Security Commitments

Interventions supporting normalization

For Integration in the 2023 GPB

DATE	ACTIVITY
January-March 2022	Ministries and offices prepare and submit their FY 2023 GPB to BWC
April 25, 2022	Deadline of submission to BWC of FY 2023 GPBs of ministries and offices
April 26-May 15, 2022	BWC reviews submitted GPBs
May 30, 2022	BWC endorses GPBs to the Chief Minister/Speaker for approval

# TIMELINE



1. GPBs will not be reviewed and endorsed if there is no submission of 2021 GAD AR

April 15, 2022- Deadline of Submission of 2021 GAD AR

2. GPBs should be signed by the following:

Head of the TWG of the GFPS as the one who prepares

Head of the Office as GAD Focal Point of the GFPS as the one who approves

# REMINDERS

Shukran!